

MANDATORY DISCLOSURE

- 1. Name of the institution :** *S D College of Information Technology*
Old Town, Peravali Road,
Tanuku – 534211 , West Godavari Dist.,
Andhra Pradesh
Ph. No.08819-229742 , Mobile: 9908252508,
E-Mail : sditco@yahoo.co.in
Web: www.svke.net
- 2. Name and address of the Society :** *Sri Venkata Krishna Educational Society*
Old Town, Peravali Road,
Tanuku – 534211 , West Godavari Dist.,
Andhra Pradesh
Ph. No.08819-225369 , Mobile: 9908252508,
E-Mail : svkesociety1982@gmail.com
- 3. Name and address of the Principal :** **V.V.V.Satyanarayana Reddy**
Plot No.73, Reddy & Reddy Layout,
Iragavaram Road, Old Town, Tanuku
Ph. No.08819-229742 , Mobile: 9908252508,
E-Mail : vvvsreddy@gmail.com
- 4. Name of the affiliating University :** *Adikavi Nannaya University*
- 5. Governance :**
- Members of the Board
 1. K.V.Subba Rao
President
 2. K.V.N. Kama Sastry
Vice-President
 3. Chitturi Subba Rao
Secretary
 4. Ch.Venkata Krishna Rao
Joint Secretary
 5. Nandigam Sudhakar
Treasurer
 6. N.Krishna Kishore
Member
 7. Ch.Satya Usha Rani
Member
 8. Ch.Subhashini
Member

9. K.Swarna Kumari

Member

Member of Academic Advisory Body : 1. Sri Chitturi Subba Rao,

Secretary & Correspondent

2. Prof P.Venkateswara Rao,

Dept of Computer Science & Systems

Engineering, Adikavi Nannaya University.

3. Sri K.Raghunayakulu

A.P Educational Service (Retd.)

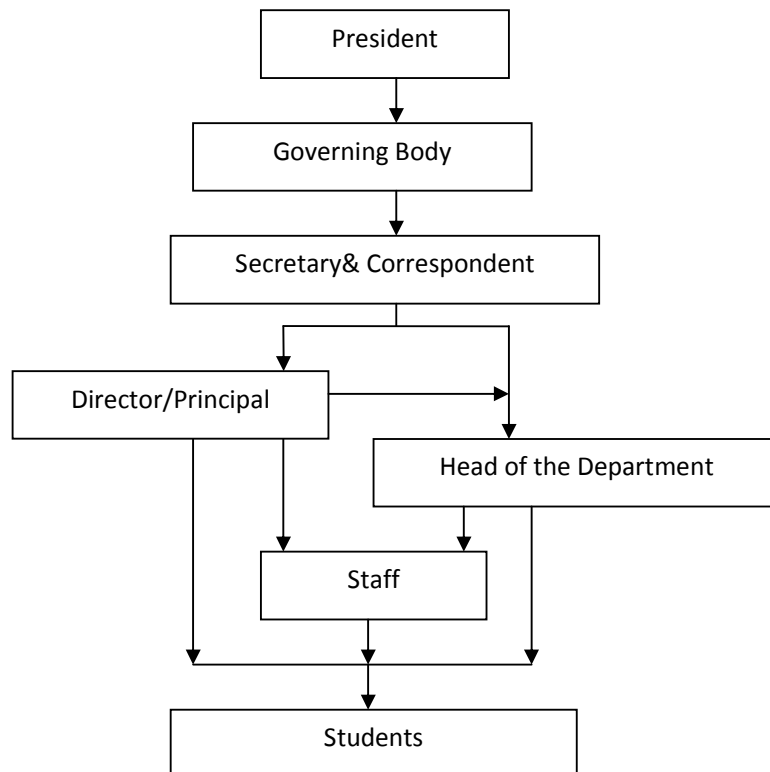
4. Sri V.V.V.Satyanarayana Reddy,

Principal

5. Sri Dr.D.Subba Rao,

Professor

- Frequently of the Board Meeting and Academic Advisory Body : **1st week of every month**
- Organizational chart and processes



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements
- Mechanism/ Norms and Procedure for democratic/ goods Governance
- Student feedback on institutional Governance/ Faculty performance :
At the end of every semester feedback is taken
- Grievance Redressal mechanism for Faculty, staff and students :

*The Grievances redressal cell is formed
with the members:*

1. *Sri Chitturi Subba Rao,
Representing Management
Secretary & Correspondent*
2. *Dr.D.Subba Rao
Professor*
3. *Sri V.V.V.Satyanarayana Reddy
Principal I/c*
4. *Sri K.Santosh Kumar
Admin*
5. *Sri K.Suresh Kumar
Representing Staff*
6. *Sri J.N.Venkateswara Rao
Representing Staff*
7. *Sri K.Sita Ram
Representing Students*
8. *Sri S.Neelima
Representing Students*

*The redressal cell will meet and discuss the
problem and solve the grievances*

- Establishment of Anti Ragging Committee :
 1. *Dr.D.Subba Rao
Chairman*
 2. *J.N.Venkateswara Rao
Representing Staff*
 3. *P.Swarajya Lakshmi
Representing Staff*
 4. *K.Suresh Kumar
Representing Staff*
 5. *A.Sridevi
Representing Staff*
 6. *K.Anusha
Representing Students*
 7. *P.Basha
Representing Students*

- Establishment of Online Grievance Redressal Mechanism: 2018
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University :

1. K.Santosh Kumar
Chairman
2. J.N.Venkateswara Rao
Member Secretary in general
3. K.Suresh Kumar
Member
4. P.Swarajya Lakshmi
Member Secretary in womens
5. M.Srinivasa Rao
Member

- Establishment of Internal Complaint Committee (ICC): Formed
- Establishment of Committee for SC/ ST: Formed
- Internal Quality Assurance: Formed

6. Programmes

- Name of Programmes approved by AICTE : MCA and MBA
- Name of Programmes Accredited by AICTE : NA
- Status of Accreditation of the Courses
 - Total number of Courses: N.A
 - No. of Courses for which applied for Accreditation: N.A
 - Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for..... courses : N.A
 - For each Programme the following details are to be given:
 - Name: Masters in Computer Applications
 - Number of seats : 60
 - Duration: 3 Years
 - Cut off marks/ rank of admission during the last three years :

The criteria and weightages for admission will be decided by the ICET Convener/APSCHE from time to time

- Fee : Rs.27,000/-
- Placement Facilities : YES

- Campus Placement in last three with minimum salary, maximum salary and average Salary

- Name: **Masters in Business Administration**
- Number of seats: **60**
- Duration: **2 Years**
- Cut off marks/ rank of admission during the last three years :
The criteria and weightages for admission will be decided by the ICET Convener/APSCHE from time to time

- Fee : **Rs.27,000/-**
- Placement Facilities : **Yes**
- Campus Placement in last three with minimum salary, maximum salary and average salary

- Name and duration of programme(s) having Twinning and Collaboration with Foreign Univesity(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **N.A**

Details of the Foreign University

- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of collaboration
- Conditions of Collaboration

- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: **N.A**
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval

7. Faculty

- Branch wise list Faculty members:

MCA

S.No.	Name of the Employee	Designation
1	Sri V.V.V.S.N. Reddy	Principal I/c
2	Sri J.N.Venkateswara Rao	Assoc. Prof.
3	Sri M.Srinivasa Rao	Assoc. Prof.
4	Smt. P.Swarajya Laxmi	Assoc. Prof.
5	Sri V.Srinivas	Assoc. Prof.
6	Sri A.Papa Rao	Asst. Prof.
7	Sri B.Adrustam	Asst. Prof.
8	Ch.Sudhakar	Asst. Prof.
9	B.Ramya	Asst. Prof.

MBA

S.No.	Name of the Employee	Designation
1	Dr.D.Subba Rao	Professor
2	S.Vara Lakshmi	Assoc. Prof.
3	Sri K.Suresh Kumar	Assoc. Prof.
4	Smt.K.Satyavathi	Assoc. Prof.
5	Sri V.L.N.V.Bhaskar	Asst. Prof.
6	Sri K.Santosh Kumar	Asst. Prof.
7	Sri V.Jagadeesh	Asst. Prof.

- Permanent Faculty : **16**
- Adjunct Faculty : **0**
- Permanent Faculty : Student Ratio : **1 : 20**
- Number of Faculty employed and left during the last three years : **3/3**

Profile of vice Chancellor/ Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

i. Name: V.V.V.Satyanarayana Reddy

ii. Date of Birth: 01-09-1972

iii. Unique id: 1-403175329

iv. Education Qualifications: MCA,M.Tech.,

v. Work Experience

- Teaching : 21 years
- Research
- Industry
- Others

vi. Area of Specialization : Post Graduate

vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

viii. Research guidance

- No. of papers published in national/ international Journals/ Conferences : 2
- Master
- Ph.D

ix. Projects carried out

x. Patents

xi. Technology Publications

xii. No. of Books published with details



i. Name: J.N.Venkateswara Rao

ii. Date of Birth: 12-08-1976

iii. Unique id: 1-405588745

iv. Education Qualifications: MCA, M.Tech.,

v. Work Experience

- Teaching : 19 years
- Research
- Industry
- Others

vi. Area of Specialization : Post Graduate

i. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

ii. Research guidance

- No. of papers published in national/ international Journals/ Conferences : 2
- Master



- Ph.D
- iii. Projects carried out
- iv. Patents
- v. Technology Publications
- vi. No. of Books published with details

- i. Name: M.Srinivasa Rao
- ii. Date of Birth: 27-11-1974
- iii. Unique id: 1-419539266
- iv. Education Qualifications: M.Sc, M.Tech.,
- v. Work Experience
 - Teaching : 20 years
 - Research
 - Industry : 3 years
 - Others



- Vi. Area of Specialization : Post Graduate
- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
 - No. of papers published in national/ international Journals/ Conferences : 2
 - Master
 - Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

- i. Name: V.Srinias
- ii. Date of Birth: 21-03-1981
- iii. Unique id: 1-424586361
- iv. Education Qualifications: MCA, M.Tech.,
- v. Work Experience
 - Teaching : 12 years
 - Research
 - Industry :
 - Others



- Vi. Area of Specialization : Post Graduate

- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
 - No. of papers published in national/ international Journals/ Conferences :
 - Master
 - Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

- i. Name: P.Swarajya Lakshmi
- ii. Date of Birth: 15-06-1979
- iii. Unique id: 1-419955310
- iv. Education Qualifications: MCA
- v. Work Experience
 - Teaching : 16 years
 - Research
 - Industry :
 - Others



- Vi. Area of Specialization : Post Graduate
- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
 - No. of papers published in national/ international Journals/ Conferences :
 - Master
 - Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

- i. Name: Anaparti Papa Rao
- ii. Date of Birth: 16-07-1978
- iii. Unique id: 1-419539193
- iv. Education Qualifications: MCA
- v. Work Experience
 - Teaching : 9 years



- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details

- Name: Bhavana Adrustam
- Date of Birth: 15-06-1984
- Unique id: 1-3604818212
- Education Qualifications: MCA
- Work Experience
 - Teaching : 3 years
 - Research
 - Industry :
 - Others



Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details

- Name: Chilla Sudhakar
- Date of Birth: 27-11-1986



- iii. Unique id: 1-3642698601
- iv. Education Qualifications: MCA
- v. Work Experience
 - Teaching : 3 years
 - Research
 - Industry :
 - Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details

- i. Name: Bobba Ramya
- ii. Date of Birth: 16-08-1993
- iii. Unique id: 1-3595153205
- iv. Education Qualifications: MCA
- v. Work Experience
 - Teaching : 2 years
 - Research
 - Industry :
 - Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details



- i. Name: D.Subba Rao
- ii. Date of Birth: 15-02-1950
- iii. Unique id: 1-443357327
- iv. Education Qualifications: M.Com, Ph.D
- v. Work Experience
- Teaching : 35 years
 - Research :
 - Industry :
 - Others
- Vi. Area of Specialization : Post Graduate
- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
- No. of papers published in national/ international Journals/ Conferences : 15
 - Master
 - Ph.D : 5
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details :



- i. Name: K.Suresh Kumar
- ii. Date of Birth: 29-11-1983
- iii. Unique id: 1-429781201
- iv. Education Qualifications: MBA, M.Phil
- v. Work Experience
- Teaching : 11 years
 - Research
 - Industry :
 - Others
- Vi. Area of Specialization : Post Graduate
- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
- No. of papers published in national/ international Journals/ Conferences :
 - Master



- Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

i. Name: P.Satyavathi

ii. Date of Birth: 30-05-1985

iii. Unique id: 1-758638264

iv. Education Qualifications: MBA, M.Phil

v. Work Experience

- Teaching : 11 years
- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details



i. Name: S.Vara Lakshmi

ii. Date of Birth: 31-08-1984

iii. Unique id: 1-2506322072

iv. Education Qualifications: MBA

v. Work Experience

- Teaching : 10 years
- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate



- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
 - No. of papers published in national/ international Journals/ Conferences :
 - Master
 - Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

i. Name: V.L.N.V.Bhaskar

ii. Date of Birth: 25-10-1988

iii. Unique id: 1-2499406902

iv. Education Qualifications: MBA

v. Work Experience

- Teaching : 5 years
- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate

- vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- vii. Research guidance
 - No. of papers published in national/ international Journals/ Conferences :
 - Master
 - Ph.D
- viii. Projects carried out
- ix. Patents
- x. Technology Publications
- xi. No. of Books published with details

i. Name: K.Santosh Kumar

ii. Date of Birth: 10-07-1990

iii. Unique id: 1-2499363807

iv. Education Qualifications: MBA

v. Work Experience

- Teaching : 5 years



- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details

i. Name: V.Jagadeesh

ii. Date of Birth: 24-06-1985

iii. Unique id: 1-3604285635

iv. Education Qualifications: MBA

v. Work Experience

- Teaching : 4 years
- Research
- Industry :
- Others

Vi. Area of Specialization : Post Graduate

vi. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

vii. Research guidance

- No. of papers published in national/ international Journals/ Conferences :
- Master
- Ph.D

viii. Projects carried out

ix. Patents

x. Technology Publications

xi. No. of Books published with details



9. Fee

- Details of fee, as approved by state fee committee, for the Institution : Fixation by AFRC
- Time schedule for payment of fee for the entire programme
- No. of fee waivers granted with amount and name of students
- Number of scholarship offered by the Institution, duration and amount
- Criteria for fee waivers/ scholarship
- Estimated cost of Boarding and Lodging in Hostel : N.A

10. Admission

- Number of seats sanctioned with the year of approval : 2018-19 : MCA -60, MBA -60
- Number of students admitted under various categories each year in the last three years

	2016-17	2017-18	2018-19
MCA	60	60	60
MBA	60	60	60

- Number of applications received during last two years for admission under Management Quota and number admitted

	2017-18	2018-19
MCA	18/18	18/18
MBA	18/18	18/18

11. Admission Procedure

- Mention the admission test being followed name and address of the Test Agency and its URL (Website) : ICET
- Number of Seats Allotted to different Test Qualified candidate separately (AIEEE/CET (State Conducted test / University tests /CMAT/GPAT) / Association Conducted test)
- Calendar for admission against Management /Vacant Seats AUGUST 2018
- Last date of request for applications : 10-08-2018
- Last date of submission of applications: 14-08-2018
- Dates for announcing final results :16-08-2018
Release of admission list(main list and waiting list shall be announced on the same day)
- Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- Last date for closing of Admission : 14-09-2018
- Starting of the Academic Session :

- The Waiting list shall be activated only on the expiry of date of main list
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified.

12. Criteria and Weightage for Admission

- Describe each criterion with its respective weightages i.e., Admission Test, marks in Qualifying Examination etc : ICET
- Mention the minimum level of acceptance , if any
- Mention the cut – off levels of percentage and percentile score of the candidate in the admission test for the last three years
- Display marks scored in test etc. and in aggregate for all candidates who were admitted

13. list of Applicants

- List of candidate whose applications have been received along with percentile / percentage score for each of the qualifying examination in separate categories for open seats.

14. Results of Admission under Management Seats / vacant Seats

- Composition of Selection team for admission under management Quota with the brief profile of members (this information be made available in the public domain after the admission process is over)
- Score of the individual candidate admitted arranged in order of merit.
- List of Candidate who have been offered admission.
- Waiting List of the candidate in order of merit to be operative from the last date of joining of the first list candidate.
- List of the candidate who joined within the date , Vacancy position in each category before operation of waiting list

15. Information of Infrastructure and other resources Available

- Number of Class Rooms and size of each: 6 x 66.04
- Number of Tutorial Rooms and size of each: 4 x 41
- Number of laboratories and size of each: 2 x 66.04
- Number of Drawing Halls with capacity of each : N.A
- Number of Computer Centres with capacity of each: 2 x 160
- Central examination Facility, Number of Rooms and capacity of each
- Barrier free built Environment for disabled and elderly persons: Yes
- Occupancy Certificate : Yes
- Fire and Safety Certificate : Yes

- Hostel Facilities : No
- Library
 - Number of Library Books /Titles/Journals available (Program –Wise)
 - List of Online National / International Journals Subscribed : 24
 - E-Libraray facilities : Delnet
- Laboratory and Workshop : Computer Organization Lab
 - List of Major Equipment /Facilities in each Laboratory / Workshop
 - List of Experimental setup in each Laboratory / Workshop.
- Computing Facilities :
 - Internet Bandwith: 100 Mbps
 - Number and configuration of System : 150
 - Total number of system connected by LAN: 150
 - Total number of system connected by WAN: Nil
 - Major Software Packages available:
 - Special purpose facilities available:
- Innovation cell :
- Social media cell
- Compliance of the national Academic Depository (NAD) ,applicable to PGCM/PGDM Institutions and University Departments
- List of Facilities available
- Games and Sports Facilities : Yes (Cricket, Shuttle, Ball Batminton, Table Tennis
- Extra-Curricular Activities : Seminars, Paper Presentations, Group Discussions, Jam
- Soft Skill Development facilities : Spoken English, CRT
- Teaching Learning process
 - Curricula and syllabus for each of the programmes as approved by the University
 - Academic calendar of the university
 - Academic time Table with the name of the faculty members handling the course
 - Teaching load of each Faculty
 - Internal Continuous Evaluation system and place
 - Student’s assessment of faculty , System in place
- For each Post Graduate course give the following
 - Title of the course
 - Curricula and syllabi
 - Laboratory facilities exclusive to the Post Graduate course

- Special Purpose
- Software, all design tools in case
- Academic calendar and framework

16. Enrollment of students in the last three years

17. List of Research Projects / Consultancy works

- Number of Projects carried out, funding agency, grant received
- Publications (if any) out of research last three years out of mastersproject
- Industry linkage
- MOUs with industries (Minimum three)

18. LOA and subsequent EOA till the academic year

19. Accounted Audited statement for the last three years

20. Best practises adopted if any