

# The Annual Quality Assurance Report (AQAR) of the IQAC 2014-2015

## Part – A

AQAR for the year (*for example 2013-14*)

2014-15

### I. Details of the Institution

1.1 Name of the Institution

S.K.S.D. MAHILA KALASALA, UG & PG, AUTONOMOUS

1.2 Address Line 1

PERAVALI

Address Line 2

OLD TOWN

City/Town

TANUKU

State

ANDHRA PRADESH

Pin Code

534211

Institution e-mail address

Womens\_sksd@yahoo.com

Contact Nos.

08819 222154, 9440476757

Name of the Head of the Institution:

Dr. P.ARUNA

Tel. No. with STD Code:

08819 222154

Mobile:

9848187600

Name of the IQAC Co-ordinator:

**Dr. M. JHANSI**

Mobile:

**9440476757**

IQAC e-mail address:

**Womens\_sksd@yahoo.com**

1.3 NAAC Track ID

**NAAC /RAR14702/2011**

**OR**

1.4 NAAC Executive Committee No. & Date:

**EC/62/R&R/092**

1.5 Website address:

**www.svke.net**

Web-link of the AQAR:

**<http://www.svke.net/AQAR201213.doc>**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B<sup>++</sup></b>	82.0	2007	5 Years
2	2 <sup>nd</sup> Cycle	<b>B</b>	2.81	2013	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

**10/10/2005**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR\_\_\_\_2012-2013\_\_\_\_ (30-09-2014)
- ii. AQAR\_\_\_\_2013-2014\_\_\_\_ (08-02-2015)
- iii. AQAR\_\_\_\_2014-2015\_\_\_\_ (13-08-2015)
- iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Adikavi Nannaya University for Under Graduate Courses  
Andhra University for Post Graduate Courses

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="24"/>
2.10 No. of IQAC meetings held	<input type="text" value="6"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. State Level Workshop on gender discrimination.
2. District Level Seminar on "Institutional Quality Development - Role of Governance, Leadership and Faculty"
3. Orientation Programme on Quality Circles to students.

2.14 Significant Activities and contributions made by IQAC

1. Acting as a nodal agency in the institution for quality enhancement and sustenance.
2. Organization of orientation programmes to faculty on innovative teaching methods.
3. Organization of orientation programmes to students on quality circles.
4. Encouraging staff and students to conduct and participate quality related activities like seminars, conferences, extension lectures etc.
5. Encouragement of research culture among faculty.
6. Documentation of important articles from reputed journals and magazines and supplying to the departments and cells.
7. Collection of feedback from various stake holders on colleges and staff.
8. Collection of self appraisal reports from staff members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
Orientation Programme to staff on Innovative Teaching – Learning Methods on 20-06-2014.	Conducted orientation programme to staff on Innovative Teaching – Learning Methods on 20-06-2014.
One Week orientation programme to all Ist Year students on Degree Courses on 01-07-2014.	Conducted one Week orientation programme to all Ist Year students on Degree Courses on 01-07-2014.
Orientation programme to students about student quality circles on 05-07-2014.	Conducted orientation programme to students about student quality circles on 05-07-2014.
Use of ICT based Teaching methods and optimal use of e-class room.	All the staff members are using ICT based teaching, learning methods by using e-class room etc.
One Add on Programme to be conducted by each Department.	Every department has conducted one Add on Programme.
Society outreach programmes by all Departments, NSS & NCC	Number of society outreach programmes were conducted by all Departments, NSS, NCC, Red Ribbon Club, Eco club etc.
To conduct more Number of Seminars and Workshops and to participate in faculty development programmes by all staff members.	Five UGC sponsored National Seminars were conducted and one National Seminar and one District Level Seminar were conducted by IQAC on 26-08-2014, 03-03-2015 respectively. Some departments applied for Financial Assistance to UGC to conduct National Level Seminars and Workshops.
Encouragement of Research culture among staff, writing of articles in journals and Publication of Research works.	More number of seminar papers were submitted by teaching staff in different seminars/workshops/conferences etc... Four books were published by faculty with ISBN/ISSN Number.
Taking up Minor & Major Research Projects by the Staff.	Two Members working on UGC Minor Research Programme
To conduct Number of interactive sessions as part of women development and entrepreneurship development cells.	Numbers of interactive sessions were conducted by IQAC and Women Development Cell on Gender Discrimination and other women related issues.
To collect feedback from all stake holders.	Feedback taken from students, staff and other stake holders.
To prepare college calendar and magazine.	College calendar published, Magazine under process.

To conduct coaching classes for slow learners.	Remedial Coaching Classes were conducted to slow learners
Activities of career guidance and placement cell.	Training classes were arranged to the students on communication skills, soft skills and reasoning by the Career Development and Placement Cell. Students were guided and encouraged to attend campus recruitment programmes.
To strengthen linkages with industry, academic bodies and other organizations.	Every department has linkages with concern organizations and academic bodies. Linkages were strengthened by all the departments with the industry and academic bodies by conducting field trips and seminars etc...
Activities of Women development cell and entrepreneurship development cell	Training classes were conducted by the Entrepreneurship Development Cell. Self Employment activities like Embroidery, Tie and Die, Beauty tips and Fashion Designing, preparation of phenol, agarbathi and soaps etc.
Central Library	Books were increased in the Central Library and Department Libraries.
Games and Sports	Games and Sports infrastructure was developed.
Ward Counseling	Ward Counseling / Tutorial System / Mentor – Mentee was effectively functioned.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The Management examine the AQAR thoroughly and recommended the IQAC to submit with to NAAC

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	8	-	6	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	3
Add on Programmes	-	-	-	18
<b>Total</b>	10	-	8	21
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	8

1.3 Feedback from stakeholders\* Alumni ✓ Parents ✓ Employers ✓ Students ✓  
(On all aspects)

Mode of feedback : Online  Manual ✓ Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabus revised and updated for First year graduate students from the academic year 2013-2014.
- The same process of revision will take place for Second Year from the academic year 2014-2015 and for Third year from 2015-2016.
- The Syllabi of all subjects in the UG programmes is changed including Languages.
- The entire syllabus in each subject is regrouped into EIGHT chapters.
- The syllabus in each subject is designed by experts in the concerned subjects.
- The syllabus in each subject is designed by maintaining the quality of curriculum so that it is up to the standards of the National curriculum frame work.
- The syllabus is designed with BOS for each subject well in advance and good continuity of flow of information is maintained from the lower stage (Higher Secondary) to the Higher State (P G Level)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Readers	Lecturers	Principal
8+1	3	5	1

2.2 No. of permanent faculty with Ph.D.

4+1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Lecturers		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	2	-	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

2

54

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	30	10
Presented papers		16	
Resource Persons	-	6	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching –learning is taking place through Peer learning, Group Discussion, Review of Student Seminars, Study Projects, Interactive CDs, PPTs and Field work

2.7 Total No. of actual teaching days during this academic year

208

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

6

-

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction	I%	II%	III%	
B.A.,	34	-	6	13	13	92%
B.Com.,	112	5	20	42	13	68%
B.Sc.,	215	28	64	47	20	61%
M.Sc., O.C	15	-	15	-	-	-
M.Sc., B.T	3	1	2	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. IQAC prepared an action plan to adopt the innovative teaching learning methods by all faculty.
2. Advised faculty members and create necessary facilities to adopt innovative teaching methods.
3. By conducting unit and terminal examinations students performance was evaluated. After evaluation necessary guidance was given to faculty to improve the students performance like conducting remedial coaching and providing study material.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	11
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Staff Orientation program by the institution	44

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	2	-	-
Technical Staff	10	-	-	1

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC encourages the faculty to take up research activity in the college like student study projects, Minor and Major Research Projects with the help of UGC financial assistance.
2. Encourages faculty and supplying relevant material to apply for organizing seminars, workshops, conferences, etc., with the help of UGC and other funding agencies.
3. Encourages faculty to obtain MOUs or Linkages with the Universities and Industry.
4. Encourages faculty to offer consultancy services to the public.
5. Acting as a link between Management and Faculty for financial help.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	2	-	2
Outlay in Rs. Lakhs	2,20,000/-	4,75,000/-	-	2,20,000/-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	1	-
Non-Peer Review Journals	1	-	-
e-Journals	-	-	-
Conference proceedings	5	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	18 Months March, 2013 to September,2014 (2) March, 2014 to September,2015 (2)	UGC	6,95,000/-	5,27,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2014-15	College Management	23,000/-	23,000/-
Any other(Specify)				
Total			7,18,000/-	5,50,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	5	4	-	10
Sponsoring agencies		UGC & APSCHE	DRC & College Management	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	1	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="2"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="20"/>
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="10"/>
		Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Financial help to poor meritorious students.
- Financial help to single parent poor and meritorious students.
- Financial help to poor students.
- Society outreach programme like health awareness programmes, distribution of pamphlets, distribution of fruits and food items in the orphanages and old-age home.
- Tree plantation programme.
- Free Medical camps by NSS
- Awareness programmes on CFC (Chloro Fluoro Carbon) – its impact on Ozone Layer.
- Awareness programme on the minimum usage of cell phones which releases dangerous radiation in the atmosphere, HIV/AIDS and Breast Cancer.
- Collection of Fund for Hudhud Cyclone Victims

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.3	-	-	8.3
Class rooms	32	-	-	32
Laboratories	19	1	-	20
Seminar Halls	1	-	-	1
E-Class Room	1	-	-	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	1. 30 RVA Genset 2. Digitel Copier – 2 3. Computers – 48 4. CC Cameras – 7 5. UPS - 3 6. ACs – 2 7. Printer – 1	UGC UGC UGC Special Fees UGC UGC Special Fees	2.80 3.10 13.95 0.43 3.24 0.59 0.13
Value of the equipment purchased during the year (Rs. in Lakhs)				24.24
Others (Books and Journals purchased)	-	588 Books	UGC	1,10,400/-

#### 4.2 Computerization of administration and library

Partially computed.  
Library computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5,109	6,90,258	300	68,000	5,409	7,58,258
Reference Books	1,826	5,68,000	115	29,000	1,931	5,97,000
e-Books	16	50,000	3	2,000	19	52,000
Journals	84	1,39,500	3	3,000	87	1,42,500
e-Journals	20	-	2	-	22	-
Digital Database	10	50,000	-	-	10	50,000
CD & Video	200	20,000	15	1,300	215	21,300
General Books	12,454	13,95,500	150	7,100	12,604	14,02,600



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	136	3	1	23	1	1	18	1
Added	48	-	-	-	-	-	-	
Total	184	3	1	23	1	1	18	1

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1.A 3 days skill oriented training programme on MS-Office, Net Browsing and ICT enabled Teaching was conducted for the benefit of Faculty members and non teaching staff members.
2. Certificate Course on M.S. Office for Non-Computer Students.
3. Certificate Course on Internet to Final & Second Year Students.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	75,000
ii) Campus Infrastructure and facilities	40,000
iii) Equipments	25,000
iv) Others	-
<b>Total :</b>	<b>1,40,000</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC body has urged all departments to display higher education opportunities, research organizations, Job opportunities and information about Seminars/Workshops/Conferences taking place of different themes in various colleges.

IQAC cell monitored this activity and when student interaction was organised it brought to the notice of the students about the resources of the Library, Programmes available in JKC, Scholarships available from various sources, Career Guidance Cell

#### 5.2 Efforts made by the institution for tracking the progression

1. Conduct of Internal examination.
2. Analysis of performance in public examinations.
3. Analysis of feedback from students on staff and college activities.
4. Conduct of student workshops and seminars.
5. Conduct of various competitions in curricular, co-curricular and extra-curricular activities.
6. The ward counsellors constantly monitoring the student progress.
7. Assignments & Study Projects.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1222	62		

#### (b) No. of students outside the state

1
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#### (c) No. of international students

-
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Men	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td></td> <td></td> </tr> </table>		No	%			Women	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td></td> <td></td> </tr> </table>		No	%		
	No	%											
No	%												

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
484	306	92	390	-	1272	508	295	88	393	-	1284

Demand ratio 1:1.5

Dropout % 2.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Career Guidance and placement cell.</li> <li>2. JKC</li> <li>3. Coaching of Common Entrance Examinations for Higher Education i.e., AUCET, ICET, AKNUCET, etc.</li> <li>4. Coaching for entry into Services and UGC merged scheme.</li> </ol> |
|---|

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="4"/>

5.6 Details of student counselling and career guidance

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Orientation programmes on ICET, AUCET and EdCET, PCET.</li> <li>2. Training programmes on communication skills and soft skills.</li> <li>3. Workshops on career guidance</li> <li>4. Workshops on employability skills.</li> <li>5. Conduct of Mock interviews to face on-campus and off-campus interviews.</li> <li>6. Encourages students to participate in campus interviews.</li> <li>7. Provided material on soft skills, communication skills and on necessary subjects.</li> <li>8. 100 students were registered under JKC and trained.</li> </ol> |
|---|

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	600	53	18

## 5.8 Details of gender sensitization programmes

1. Legal awareness programme by women development cell – Gender discrimination certificate programme conducted.
2. Seminar on Human Rights – Women Rights.
3. Interactive programme on women issues.
4. Debate on attacks on women.
5. National level Workshop was conducted on Gender discrimination on the day of women's equality day.
6. Student workshop on Role of Women in National Building.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institutions, Poor Students Fund	39	47,265/-
Financial support from government	650	30,39,095/-
Financial support from other sources (NRI)	9	94,000/-
Support from Principal & Lecturers	10	96,000/-
State Government Recognition (Pratibha Awards)	2	80,000/-

Number of students who received International/ National recognitions - -

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 1. Transport facility 2. Rest Room  
3. Drinking water 4. Eve teasing

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**The vision of the institution**

- The vision of the college is explicitly stated in its emblem i.e. Satyam, Sivam and Sundaram.
- The Emblem speaks that the endeavour of the institution is to impart truth based, value based, magnificent education that inspires the seekers of education.
- The spirit of the Emblem is not only depicts the pursuit of truth but also a way of living to reach ultimate goal of life.

**The Mission of the Institution**

- To make the students to gain insight into the conceptual framework of their chosen fields and make them gain as much objective information as possible in the relevant fields.
- Our Endeavour is to mould our students with the positive spirit and lead them into the society as the just citizens.
- To provide the relevant education in consistence with the changing global scenario is what we aspire for.
- To promote the education of the girls with the objective of creating an enlightened class of mothers who will ensure a better amalgamation of the community with the main stream and thus help the nation in building up a secular society as dreamt by the Founding Fathers of the country.

## 6.2 Does the Institution has a management Information System

Yes

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

. The institution is contributing to the quality development in the curriculum through its senior teachers who are members of BOS of University and Autonomous colleges, They are sensitized

### 6.3.2 Teaching and Learning

1. Institutions motivates the learners by adopting interactive methods along with lecture, questions, answers and seminar method.
2. Computer assisted instruction.
3. Young teachers are encouraged by the college to attend orientation programmes conducted by Academic Staff Colleges where they learn about the importance of Teacher training, orientation, feedback, warming up the climate for learning and how to engage students. These orientation programmes also provides perceptive on how faculty should approach their development as teacher.
5. Two day orientation programme to young teachers.

### 6.3.3 Examination and Evaluation

1. Internal Examinations.
2. Question and Answer Sessions.
3. Assignments, Quiz, Debate and Group Discussion

### 6.3.4 Research and Development

Encouraging the faculty to carry out relevant research activities students study projects, Minor research projects, publications of Books. Writing articles in reputed journals and Magazines. Faculty are guided to approach to UGC for financial assistance and in this year two minor research projects were sanctioned.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Strengthening of E-Teaching, Learning resources in the Library and Technology up gradation. Library's contribution to the learning and development of further education of students and staff are realized so various book exhibitions were organized in the Library, bringing a range of books to their fold. Several text books, reference books and journals were added.

### 6.3.6 Human Resource Management

1. Creation of Healthy atmosphere in working conditions.
2. Maintenance of cordial relations between staff and Management.
3. Morale boost up measures among staff by the principal and Management.
4. The college is Member of District Resource Centre and actively participated in all her activities and meetings i.e., faculty forum meetings, training programmes like computer skills, values and ethics, et.

### 6.3.7 Faculty and Staff recruitment

Selection of meritorious candidates through interviews.

### 6.3.8 Industry Interaction / Collaboration

Arrangement of Field Trips by the Departments to the collaborating institutions – Industries to gain practical Knowledge and employable skills by the students.

### 6.3.9 Admission of Students

Admissions of the students are done strictly on the basis of merit duly following the reservation principles and rules of Government of Andhra Pradesh.

Fee concession and other incentives will be offered to the meritorious students.

6.4 Welfare schemes for

Teaching	Loan facility Management at free of interest.
Non teaching	Loan facility from Management at free of interest, Fee concession of their children.
Students	General Insurance

6.5 Total corpus fund generated

Rs. 12.27 Laksh.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	C.C.E.A.P. Academic Audit Committee	Yes	IQAC Academic Audit Committee
Administrative	Yes		Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The affiliating University has introduced the concept of the Internal Evaluation @ 20% of marks from the academic year 2014-15
- The college has conducted TWO internal examinations in the two terms of the year and the average of the two has taken as internal evaluation Marks.



6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The affiliating University is encouraging promising colleges to apply for Autonomy and the College Development Council (C.D.C) of the University is readily forwarding the applications of willing colleges. Institution has obtained Autonomous status by the UGC from the academic year 2015-16

6.11 Activities and support from the Alumni Association

1. Participation in Teachers Day Celebration and felicitation to senior teachers.
2. Some of the Alumni deposited money as corpus fund to give financial assistance to the poor and meritorious students.
3. Alumni Association meets once in a year and they elects a new working committee.
4. Amount donated by the alumni Rs. 50,000/- was spent on purchase of two computers.
5. 1987-90 Batch Alumni donated text books to the students.

6.12 Activities and support from the Parent – Teacher Association

Rs. 60000/- donated by the Parent – Teacher Association class room benches were purchased with this amount.

6.13 Development programmes for support staff

1. Provided loans at free of interest and fee concession to the children.
2. Bringing all supporting staff under the roof of group insurance schemes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Encourages to use gunny bags
- 2) Plantation and Gardening
- 3) Maintenance of Vermi compost and Rain water harvestings.
- 4) Discouraging the students and staff the use of plastic in the campus.
- 5) Environmental Audit conducted.
- 6) Use of natural pesticides like neem, tulasi and turmeric in the campus and in college botanical garden.
- 7) Institution restricted the use of cell phones in the campus, which releases dangerous radiation in the atmosphere.
- 8) Eco club of the institution creating awareness among the staff and students to make the campus eco-friendly.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

Functioning of the institution. Give details.

Morning Assembly, Value Education classes, Feedback from stakeholders, use of ICT Teaching Learning process, Redressal of grievances, a vibrant faculty forum is functioning in which faculty members presenting lectures on a chosen topic for the benefit of staff and students, etc., are being continuing from the last two years and implementing effectively which have positive impact on the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. Institutional curricular plan was prepared basing on the departmental curricular plans.
2. IQAC action plan was prepared and implemented.
3. Orientation programs to the Faculty and staff were conducted.
4. Orientation program on student quality circles, about the institution orientation.
5. Seminars ,Workshops were conducted by the staff and students.
6. Value based education classes were conducted by the all Departments.
7. Internal Examinations were conducted and progress reports were sent to the parents.
8. Days of National and International importance were observed.
9. Career Guidance activities and Placement activities were organised by the Carer Guidance and Placement Cell & JKC.
10. Gender sensitisation and women related programs were conducted by the Women Development Cell, Training for the expertise in the specific areas like saree painting, stitching, embroidery and marketing skills etc., organized by the Entrepreneurship Development Cell.
11. No. of Society outreach and Extension programs were conducted by the NSS, NCC, ECO Club, Red Ribbon Club and all Departments.
12. Certificate and Add on programs were conducted.
13. College Calendar and Magazine were published.
14. Research culture developed among the students and faculty as a result of it a good number of student projects are prepared and two faculty members are granted MRP by UGC.
15. A number of awareness programmes liker voter enrolment, effects of pollution, awareness programme to public to make pollution check-up to their vehicles for once in six months.
16. Internal Academic Audit was conducted.
17. 3 Students were nominated to IQAC body and it is immensely benefited by their suggestions and observations.
18. Human Values Cell organized number of conferences.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Society outreach programs. The institution feels that it is its social responsibility to take up community service activities to meet the community needs through extension programmes. For this purpose college has two NSS units with 200 volunteers and NCC wing with 50 cadets and YRC / Red Ribbon Club and ECO Club. Through these units the faculty and students of the college are actively involving in number of extension activities individually and with the help of other NGOs like Rotary, Lions Club, etc. For details see Annexure.
2. Effective Functioning of Mentor –Mentee (Ward Counselling ) System. The faculty interacts with their wards, collects bio-data and finds socioeconomic and emotional aspects of the students. Accordingly faculty gives suggestions, necessary help, and remedies to be taken to them. The entire process is documented.
3. Morning Prayer and Assembly and preaching of moral values to the students by senior faculty.
4. Students Union Election
5. The last Saturday of every month is declared as Motor Vehicle free day to instil consciousness about environmental pollution and to protect the environment.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Tree plantation, Rain water harvesting pits, vermi compost yard etc.
2. Awareness programmes about the Repercussions of usage of plastic.
3. Use of natural pesticides like neem, tulasi and turmeric in the campus and in college botanical garden.
4. Eco-club arranges awareness programmes inside and outside the campus.
5. Staff and students observe the last Saturday of every month as motor vehicle free day and they attend the college by bicycles or by walk on that day.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength and weaknesses internal to organization**

**Strengths**

1. Good Academic progress
2. Placement and Training Facility with Government sponsored JKC.
3. Good Sports and Games Infrastructure.
4. Good Academic performance of the students.
5. Harmonious and cooperative work culture.
6. Good Extension activities and outreach programmes.

**Weaknesses**

1. Limited scope for Curricular Design and Development.
2. Large number of temporary staff.
3. Less number of Ph.D., qualified teachers.

## **Plans of institution for next year**

1. To reorient the staff members both Teaching and Non-Teaching for the successful implementation of Autonomy from this academic year 2015-16 as college has conferred autonomous status by the UGC from the Academic year 2015-16
2. For sustenance and enhancement of the Quality of the college, teachers who are not having UGC stipulated qualifications i.e., NET/SLET/Ph.D/M.Phil are advised to acquire the above said qualifications as early as possible.
3. Those staff who are not availed FDP to pursue M.Phil, Ph.D are advised to avail the facility. IQAC requests the Management and Principal to give opportunity to the faculty to avail FDP in the 12<sup>th</sup> Plan.
4. It is also advised the staff to attend refresher and orientation programmes conducting by the Academic Staff College of various Universities. Management and Principal are requested by the IQAC to depute the staff to attend above said courses.
5. To conduct academic, administrative and Environmental audit in the campus.
6. To conduct meetings with various committees to record their quality benchmarks and best practices related to the respective committees.
7. To discuss ways to enhance the academic atmosphere in the college in the monthly staff meetings for good results and outcome and to obtain more no. of MOU's and Academic Linkages.
8. To encourage the NSS units and set the targets and activities to fulfil the social responsibility of the institution.
9. To monitor and address the timely needs of the students related to the Scholarships, Bus/Train passes, Library and Sports with a proactive committee attached to Students welfare committee.
10. Strengthening of ICT based teaching learning process.
11. To Conduct more number of Seminars/Workshops /Conferences etc .
12. To Apply to UGC for financial assistance to take up Major and Minor Research Projects.
13. To conduct more number of student centric programs.
14. To increase infrastructure facilities.
15. To increase learning resources in the Library.
16. To collect Feedback from all stakeholders.
17. Remedial coaching classes for slow learners.
18. Identification of advanced learners and supply of additional material to those students.
19. To conduct coaching classes for competitive Exams.
20. To conduct Field trips and surveys on current issues with the students.
21. Providing information on career opportunities institutions of higher learning, soft skills and web information to the student by way of documentation from News papers, Journals, Magazines and Periodicals.
22. To conduct number of interactive sessions on important areas as part of Women Development and Entrepreneurship Development Cells.
23. To conduct parent teacher meeting.
24. To prepare Annual academic plans by all Departments.
25. To provide Academic packages to students free of cost.
26. Strengthening of all supporting services.

27. Strengthening of linkages with Industry Academic Bodies and Organizations.  
28. To prepare college calendar and Magazine.

Name: Dr. M. Jhansi, Reader in Politics.



\_\_\_\_\_  
Signature of the Coordinator, IQAC

Name: Dr. P. Aruna, Principal



\_\_\_\_\_  
Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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